

**Present:** JB, JS, RY, JD, MK, BS, MS(arrived later)

## Opening Gambit

- Marian's resignation
- Marian has a network of contacts that will need to be nurtured by whoever takes on part or all of the role
- Would like to carry on to be part of the restoration project

## Roles discussion

To discuss those already drafted.

- What does Marian do? Can we have a spec from her?

## Approval / Discussions of previous minutes from 6th April 2017

- 5.4 Planning group action was met but still needs some work (Marian's action completed)
- 8.3 Fees were discussed and agreed with the right to change them in the future
- 8.3 Child protection, still not had full clarification of this from the Council etc. RY says we should write our own risk assessment of this and use this to communicate with the relevant authorities.
- 8.5 keep fees on for now.
- 9.0 Star Party income was £115 not £65 and is now in our account
- 10 Rent agreement and needs to be agreed by the committee. Outstanding issues are
  - Area we can use has now be sorted
  - Insurance £5M cover is not required of us (we have £3M that FAS covers us for), actually our public liability insurance is OK (says Damien Parker)
  - Realise Futures are OK with the agreed arrangement of the same rent for their greenhouse as we pay (the agreed amounts are known) for the Nowton mess room and it is paid quarterly.

## Finance

- Currently we have £795.64 in restoration fund
- For the AAA there is £905.89 but £135 needs to be deducted for rent etc

- Current end of year estimate is £550
- Next year about £740 is required and estimate 12 full time members would cover our basic cost going forward, obviously we need more for additional items we may require such as a projector etc
- If we were a registered charity what would be available to us.
- National Lottery ?

### **Restoration / Wider AAA**

- Norwich person (Marc Atkinson), undertaking a British Council project, wants to be involved with the Athenaeum telescope for study purposes but this requires a discussion between them and RY as chair of the restoration group. This person may also want to come along to one of our meetings: the committee had no issue with this.
- RY what about doing talks to outside organisations for astronomy 'lectures' and earning money for the AAA
- Estimate for the access to the scope and money required quoted approx £3K which will be done through the borough council. Some minor work by them has already been done.

### FUTURE PROGRAMMES:-

08.06. Main talk: Mike on "What is topical in Astronomy Now?"

22.06. Main talk: Brian on "Jupiter and its four moons"

William Jennings has offered a talk on Exoplanets in July or August.

Billy Riddick has offered a Talk after he has finished his A levels – i.e not until July.

Subject unknown

### COMMITTEE DATES AGREED:- to include the following topics

29.06. To include OASI Stall and arrangements for 29 July.

27.07. Final details re OASI in two days' time / initial plans for AGM on 21/09

24.08. AGM arrangements finalised since papers need to go out to members by 31/08

21.09 AGM.....

AND somewhere in between all that the Summer Programme needs to be completed, the Star Party Planning Group needs to get moving.

Also the Members' Handbook should be ready for final approval by next week – hopefully!

## Web site

- Needs more visibility to the general public
- This links into membership and attracting people to the organisation
- Bury Free Press / Mercury / What's on in Suffolk advertising slot needs to be engaged and managed

## Publicity / Media Person / Comms

- Marketing and publicity for the AAA but we don't have a Publicity / Media dedicated person MK to speak to PL about this.

## Thursday meeting 8th June 2017

- Ask people to write down what skills they could contribute to the roles on offer (MK to action this)
- RY what is in the night sky at the end of the meeting
- Nothing line up for a presentation yet,
- Web site how it works but we would really need access to the web MS to talk to Alan about this on an evening basis that we would pay for. Regulate use for it and cost £ ?
- Stellarium script by PL to accompany the podcast, possibility.
- MK has a presentation on asteroids and Juno in 'What's topical'.
- We can stay later than than 21:30 providing we leave the building and we just outside.
- Mention the OASI event at the next meeting, any volunteers on the day to help out.

## OASI 50th Anniversary plan Saturday 29th July

- We have a stall but what to do with it?
- Mention this at the next meeting

## Summer Programme

- Keep it fortnightly of things to do each time with announcements well ahead
- Use the feedback from members to feed the programme

- William Jennings on exoplanets
- Billy on ? when his A levels are complete
- Visit to Greenwich are people interested and we need to get it booked Saturday 24th June minimum number is 16 as this is the size of the minibus (see Marians email for costs) need to know by the 8th June. There is a national astro-photography exhibition that ends in June.
- BS to do a presentation on Jupiter at some point for the 22nd June.

### **Next Star Party**

- 28th October 2017
- Need a planner for this, MK to source the right person
- Use JDs last star party agenda as a guide to the event.
- Need to draw up a checklist of preparing for it eg people, resources (BS to draw this up)
- Members contribution from the last survey we did

### **AGM**

- The date 21st September 2017
- Future committee meetings once every 4 weeks, next 29th June, 27th July and 24th August at the latter we need to discuss and complete an agenda.
- Open forum for discussion by the members

### **Membership handbook**

- Draft by Marian needs now to be written up (Joan and June are involved also)
- Welcome pack to include
  - Handbook
  - Constitution
  - Child protection document

### **Next Winters Programme**

- To be decided, but the Athenaeum no longer provides the room free so it would cost us £38 per hour at least.
- Unitarian meeting house might be a suitable, and cheaper venue

## **Celestron Telescope**

- Scope for recognised improvement to an altazimuth mounting, currently estimated at £54 has been approved by the committee.

## **AAA Mobile phone**

- Best 02 Tariff as pay as you go at £10 a go etc
- Treasurer needs to approve the funds for each payment
- Also transfer the ownership from a personal name to the AAA name.

## **AOB**

- None

## **Next full committee meeting date**

- 29th June

BS  
2017-6-01