

Date: Tuesday 9th October 2018

Present: Mike Kirkham (MK), Richard Young (RY), James Dale (JD), Joan Brame (JB), Mark Proctor (MP), Nigel Osborne (NO), Tom Sharman (TS), Linda Harper(LH) notetaker

Apologies: Phil Leigh

MK welcomed members and thanked all for agreeing to change date of meeting. He thanked all present for their support at the recent AGM

2. Previous Minutes

Minutes from meeting on Thursday 6th September agreed as a full and accurate account. To be uploaded to website.

3. Actions

Purchase of Moon globe and Orrery complete. NO has built metal frame for Orrery so can be free standing.

HK needs to be reimbursed for purchase of 1st moon globe. All agreed that we should purchase 2nd globe. JD

T-Shirts are being printed, 15 have been ordered so far by members.

Mail chimp – needs double checking for any people who have opted out from receiving messages. (JD)

Event requests has been set up using drop-box, can be accessed and any requests entered.

4. Finance

JD is exploring options for insurance to cover the items stored in the cupboard in Realise House.

PL has purchased further badges ready for the upcoming Star Partys.

Financial summary:-

General account:

Amount as of 28th August 2018: £859.18

- Pending outgoings (est. to year end): £559.42 (rent, gazebo rental, e-mail accounts, AGM costs, sundries, star party costs (allocated £50))
- Pending income (est. to year end): £295.00 (Star party, coffee donations, D.F. membership for 2019)

Projected balance at year end (est. to 31st Dec 2018): £594.76

- Restricted funds: £348.48 (remaining TC grant, plus £60 donation from D.F.)
- Unrestricted funds: £246.28

Restoration account: - No new transactions

- Amount as of 3rd August 2018: £1558.19
- Pending income: £50 (R.Y. talk fee)
- Restricted: £1000 (AC)

5. Programme and Planning update

6/12/18 MK will do his Mars presentation
20/12/18 Xmas meeting/Fun Night

Provisional for New Year:-

3/1/19 The Sun (RY)
17/1/19 Backyard Astronomy (Nigel and Adam)
31/1/19 Starhopping (RY)

Subject to change as will check with members at meeting on 11th do they wish to meet on 20/12. Is 3/1/19 too early for 1st meeting of New Year?

6. Events Planning group

Star Party programme complete.

Friday 19th- David Murton - Introduction to Astronomy
Peter Bruce - Space in Film
Richard Young - The Sun

Saturday 20th – Tom Sharman – Astro photography, a beginners guide
Brian Shepherd – Exoplanets
Richard Young – The Sun/or Moon

Event organised, all helpers/presenters allocated roles.

TS requested e-mail be sent out to request any photos taken by members that he could use in his presentation. (LH)

MK on behalf of committee formally thanked Phil Leigh for his hard work in organising the event.

TS has received 3 licences donated for Universal Sound Box, an interactive educational programme which he will demonstrate at the Star Party. Agreed that we should have a raffle over the 2 nights for people to enter to win one of the programmes worth £25. Tickets suggested at £1. The other 2 licences could then be raffled at the next Star Party and possibly the Whitsun Fayre. (The company donating the licences have just asked for feedback on the programme).

External Events:- nothing to report.

MK advised on a possible trip to St Benedicts Upper School to see their 12" Reflector telescope. The school does not currently run a GCSE course but we may be able to offer help in the future.

7. Restoration Project group update

RY has spoken with Damian Parker re invoicing for the work. The borough will be invoiced and will pay, we then pay them the amount minus VAT.

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RY is setting up a meeting with Kevin Chapman from Breams (builders), to find out where exactly the work will be done, RY would like someone with him when they meet as a second pair of eyes and ears.

No indication as yet as to when the work could start.

The Millwrights have visited the Observatory and think it is in generally good condition. The Dome rotated 360 degrees only sticking at one point due to a wheel out of alignment. The Hatch could be dealt with by a screw opening which would both open the hatch and secure it when open. Millwrights to supply written quote for work.

Heritage concerns – all met as these works can all be removed easily.

Insurance runs out March 2019 - £130.

Peter Riddington of Bury Town Trust very interested in working with AAA on project, RY and Roy Proctor meeting with him and Margaret Charlesworth on 11th October.

MP suggested that there should be some form of informal agreement made to clearly identify and make clear each parties responsibilities.

Need to get formal quote for work to be done to telescope, also need to look at the insurance for scope. Is it covered by the contents insurance of the Athenaeum? Need to check this with Damian Parker.

MK to send copy of signed agreement with Borough Council to RY. (MK)

Future publicity – idea was raised that a photographic/video record be made of the project for future reference.

8. Outreach

RY has talks planned with Horringer Beavers for 16/10/18

Fordham Guides – RY will inform of Star Partys and offer 3 free tickets as guests.

Probus 2 on 13/11/18

Town Guides 3/4/19 to take in Telescope/Observatory and Sundials

Elmswell History Group 9/5/19.

MK has a talk booked with Moreton Hall WI in January.

Request from National Trust, MK/RY need to organise meeting with them to find out what it is they are actually asking for.



Reminder to anyone meeting with groups/individuals to make them aware of the website and that we are on Twitter and Facebook.

9. Resources

Moon globe and Orrery purchased, will purchase 2nd moon.

Suggested that we may need to purchase a second storage cabinet for additional items.

RY has only key for padlock at main gate, he will get 2 additional keys cut.

10. IT

MP reported that there are on average 6-7 new visitors to the website daily.

11. Publicity and Marketing

Nothing to report.

12. AOB

JD reported that there is still £348 outstanding from the grant from the Town Council so we should look to spend this. Possible items could be A1 posters of the Moon/Sun/Large Planets which could be laminated. TS agreed to research and purchase. TS.

All present agreed that we should be making efforts to go paperless in future and that members should print out their individual copies of minutes and agenda if they wish.

There being no other business the meeting closed at 09.40pm.

Date and time of next meetings: All Thursdays. 7.30 start for members. 7.00 for Committee.

Committee

Members

.AAA, The Athenaeum, Athenaeum Lane, Bury St Edmunds, Suffolk, IP33 1LY
e-mail: secretary@3a.org.ukW: www.3a.org.uk

15th November
13th December
17th January

25th October
8th November
22nd November
6th December
20th December
10th January 2019
24th January 2019

Action Plan from December 2017			
Page/Item	Action	Action by	Status
2	Investigate purchase of Orrery and Moon model	HK	Complete
3	Investigate costs/purchase of t-shirts	HK	Complete
9/10/18 P1	Check any opt-outs and deselect from list on mailchimp	JD	New
9/10/18 P1	HK needs to be reimbursed for purchase of 1 st moon globe. All agreed that we should purchase 2 nd globe	JD	New
9/10/18 P3	E-mail members on behalf of TS – astrophotos.	LH	New
9/10/18 P4	Send copy of signed agreement with Borough Council to RY	MK	New
9/10/18 P5	RY has only key for padlock at main gate, he will get 2 additional keys cut	RY	New
9/10/18 P5	Research and purchase A1 size educational posters - (Moon/Sun/Planets)	TS	New

Appendix 1 Pending resources.

5.5.1 Prospective purchases for the AAA

.AAA, The Athenaeum, Athenaeum Lane, Bury St Edmunds, Suffolk, IP33 1LY
e-mail: secretary@3a.org.ukW: www.3a.org.uk

(To be kept as a rolling list on the agenda will need costings for each at some point)

- Telescope eye pieces
- Three types of lenses
- Barlow 2x