
Wednesday 20th March 2024

Present:- Mike Kirkham (MK) Chair, Peter Corbett (PC) Treasurer, Joan Brame (JB), Lillas Haye (LHe), Nigel Bond (NB), Nigel Osborne (NO), Linda Harper (LH) Secretary

1. Welcome and apologies

MK welcomed all

Noted apologies received from Lloyd Hughes

2. Previous Minutes

Agreed as accurate account, can be posted to website.

3. Actions

MK to make enquiries re visit to Greenwich. - No further update. Ongoing

NO to update Inventory and Catalogue of Equipment. Ongoing

Review of Website, MK has met with Mark P. Complete

NB to send up to date Members programme to Mark P. Complete

PC to look to purchase small step ladder for use by members. Complete

MK to contact Di (whepstead sec) re Site Meeting. Meeting arranged for Saturday 23rd

March with Sue Perkins (Chair of Community Council). Complete

MK to message on 'whats app' group to invite expression of interest in joining committee.

Complete

4. Finance

PC has circulated latest financial update. Currently £1871 in account. Outgoings to include Annual Insurance, Hall Rental.

Income to include £800 for attendance at Spring Fayre in May.

Expected year end total of £1500 in account

Financial Update – 18th March 2024

General Account: £1,816.95

- Balance Last Update (8/01/2023): £1,647.29
- Outgoings
- o Unity Insurance (Liability / Equipment): £256.34-
- Income
- o Membership (15 x £25.00): £375.00
- o Membership (3 x £17.00): £51.00

Cash: £107.51

- Coffee Pot: £79.51 (see below)
- Membership (1 x £15 + 1 x £13): £28.00

Liabilities: £52.98-

- Crystal Solar System Ball (Peter Corbett): £6.99-
- Step Stool with Handrail (Peter Corbett): £45.99-

Total: £1,871.48

Coffee Pot

- Balance Last Update (8/01/2023): £26.82
- Takings: £87.30
- Re-stock: £17.71-
- Heating: £17.40-
- Donation (Steward James): £0.50

5. Members Programme

Has been circulated by NB, topics in place until October 2024

Agreed that AGM would now take place on Weds 9th October.

May 8th and August 14th would be practical sessions on Telescopes and Stellarium. NO agreed to lead sessions on telescopes, suggestion made to ask Paul Foreman or Chris Cordy to lead on stellarium or Phil L if available.

PC agreed to presentation on Christian Huygens.

Need to confirm what form 2nd December meeting should take.

Several outside speakers programmed in for upcoming meetings, agreed to keep a £3 fee for guests. Peter Bruce to be asked to update posters and post on 'whats app' and facebook.

6. Events

Spring Fayre, May 26th/27th. LHe to ask for Volunteers from members to attend stall on day. Can be part/all day, 1 or 2 days. (LHe)

PC to send copy of PLI and invoice to organisers. (PC)

Liz H to be asked if she can provide further flyers with QR code on for distribution on day.

7. Website Review Update

MK has meet with Mark P who indicated that he is happy to remain as Webmaster. MK passed on changes requested, which Mark will implement.

Further Astro- Photos needed to update section. MK will mention at next members meeting, ask members to send to Mark P direct or to MK. (MK)

8. Storage Container Update

MK and NO to attend site meeting on 23/3/24 with Sue Perkins – Chair of Community Council.

MK has circulated proposal to committee detailing possible options for purchase of container, he has asked for comments from committee by 5th April. Ideally would like this project to be achieved this year but will dependent on finances and choice of option.

9. Resources

Need to purchase some form of heavy/clear plastic covering for tables at Spring Fayre to protect from rain/wind. This will need to be secured either by clips or weights. NO to look at options. (NO)

10. AOB

i) AGM - due to holidays/speaker bookings agreed that AGM be moved to October 9th from September.

ii) Committee Vacancy – no response to post on website or to update by MK at recent members meetings. Paul Foreman has been approached and is considering.

Committee Meeting Dates for 2024

Wednesday 15th May
 10th July
 18^h September
 13th November

Action Plan			
Page/Item	Action	Action by	Status
11/1/23 P3	MK to look into cost of visit to Greenwich possibly schedule for 2024	MK	Ongoing
11/1/23 P3	NO to update Inventory and Catalogue of Equipment.	NO	Ongoing
10/1/24 P2	MK to collate and circulate to committee the suggestions made to improve website. Then meet with Mark P.	MK	Complete
10/1/24 P2	MK to ask NB to send updated Members Programme to Mark P once presenters gaps filled.	MK	Complete
10/1/24 P3	PC to look at purchasing small step/ladder, 1 or 2 steps possibly with handle.	PC	Complete
10/1/24 P3	MK to e-mail Di (Whepstead sec) to see if site meeting can be arranged to discuss moving project forward.	MK	Complete
10/1/24 P3	MK post message on 'whats app' group to invite any member interested in joining committee to get in touch.	MK	Complete
20/3/24 P3	LHe to ask for members willing to help out on stand at Spring Fayre	LHe	New
20/3/24 P3	PC to send copy of PLI and invoice to organisers of Spring Fayre	PC	New
20/3/24 P3	MK to encourage members to send Astro Photos to be posted on website	MK	New
20/3/24 P3	NO to look at options for clear plastic coverings and clips for use on tables at Spring Fayre	NO	New

